



Environmental Traveling Companions First Aid Reimbursement Policy

Purpose of policy:

- Encourage volunteers to attain a higher level of first aid certification
- Develop first aid skills within the guide community

Courses eligible for reimbursement:

- Volunteers must enroll in a Wilderness First Aid (WFA) or Wilderness Advanced First Aid (WAFA) course

Volunteer requirement to be eligible for reimbursement:

- Volunteer 10 days after taking the WFA or WAFA course during the calendar year in which they took the course (either in one program or in multiple programs)

Reimbursement:

- Upon completing the Volunteer Requirement under the First Aid Reimbursement Policy, the volunteer is eligible for a \$100 reimbursement for the cost of the WFA or WAFA class.

Requesting reimbursement:

- Email the Program Manager of the program the majority of the 10 volunteer days were completed to request a reimbursement.
- Requests must be made by December 15 in the year the WFA or WAFA class was taken
- Reimbursements will be issued in the form of the check

Terms:

- This policy is effective starting in 2015.