Camp Logistics and Facilities Manager

Environmental Traveling Companions

Description of Organization

ETC is a non-profit, volunteer based organization that provides outdoor adventure and environmental education experiences for people of all abilities. ETC conducts Sea Kayak, Whitewater Rafting for youth and adults from under-resourced backgrounds and people with disabilities as well as extended Youth Leadership Programs for youths from underserved communities.

Position Description

The Rivercamp Logistics and Facilities Manager is responsible for day-to-day operations of ETC River Camp. The Camp Operations Manager oversees the logistics of the camp: ensuring that trips are operated in an efficient and effective manner. This includes camp maintenance, river equipment care and repair. The Rivercamp Facilities Manager is also responsible for the management of food purchasing, menu planning and food inventory of ETC Rivercamp. They will also guide and trip lead whitewater rafting trips for diverse populations. This is a residential seasonal position based at ETC's river camp in Lotus, CA.

Key responsibilities

- Physical oversight of Environmental Traveling Companions River Camp with the Program Manager

- Helps supervise Trip leaders and Live-In Guide positions

- Offer support to volunteer guides and Trip Leaders

- Act as a Trip Leader (Head Guide) on one to three day whitewater rafting trips for diverse groups of participants including all Trip Leader responsibilities

- Guide rafts in class III whitewater

- Organize menus and food buys for Rivercamp program.

- Manage food pantry and camp systems that includes inventory and implementing respective systems

- Oversee camp maintenance, river equipment and repair.

- Drive company vehicles and comply with Environmental Traveling Companions Driver's Policies

- Other duties as assigned

- Enthusiasm for sharing the outdoors with people of all abilities and backgrounds
- 3+ years guiding Class III/IV rivers, experience working in a Head Guide role strongly preferred
- Experience guiding paddle rafts required, experience guiding oar rafts preferred
- Strong communication and leadership skills
- Experience working with people with disabilities and/or youth from underserved communities preferred
- Experience with environmental education or outdoor leadership preferred
- Experience operating large vehicles and pulling trailers preferred
- Swiftwater rescue training
- Current CPR and First Aid Certifications (WFA or WFR are preferred)-can be obtained after application and acceptance

Position Details

Term
- Start Date: May 1, 2026
- End Date: September 30, 2026
- Possibility for per diem employment in April and October

Commitment:
22 or 23 days per month, with 8 days off scheduled no later than the first day of the month

Reports to: River Program Manager

Compensation:

- Starting at $130-$150 per day, based on experience
- Tent platform living space and partial board

Criminal Background Check: Employment with ETC is contingent upon a criminal background check

Work & Living Location: River Program staff live on covered, open-air platforms at the ETC River Camp in Lotus, California

How to apply

Submit cover letter and resume with three references via email to riverprogram@etctrips.org with the subject "River Program Camp Logistics and Facilities Manager"

Environmental Traveling Companions (ETC) is always seeking dedicated and talented people to join our community. As an Equal Opportunity Employer, ETC encourages applicants from all backgrounds and experiences, especially individuals from historically underrepresented communities in outdoor recreation. We strongly encourage people of color and LGBTQIA+ applicants to apply.

Pursuant to the California Fair Chance Act and the San Francisco Fair Chance Ordinance, ETC will consider for employment all qualified applicants, including those with arrest or conviction records. You do not need to disclose your criminal history or participate in a background check until after a conditional job offer has been made.